



casa mañana

2019-2020 BETTY LYNN BUCKLEY AWARDS

PARITICIPATION GUIDELINES

1. The 2019-2020 Betty Lynn Buckley Awards Ceremony will be held on Thursday, May 21, 2020 at 7:30 p.m.
2. An optional Buckley Award Info Session will be held in the Casa Mañana Reid Cabaret Theatre on Tuesday, September 3, 2019 from 5 p.m. to 7 p.m.
3. Schools may submit up to 2 productions Musical or Play. Please note: there will be a cap for the number of Musicals and Plays accepted. If applying for more than one production to be considered, please list in order of preference. First choice is guaranteed and second choice will be granted by availability in order of applications received.
4. Productions must take place between September 10, 2019 and March 31, 2020.
5. \$175 entrance fee will be required for each selected production and due via check made payable to Casa Mañana. Payment due within 1 month of acceptance. Please note: if more than one production is selected from your school, 2 fees will apply.
6. Participating schools must provide a completed Production Details Form AND a cast list with a headshot key at least two weeks prior to your first show.
Link to form here: <https://forms.gle/BVFpwTA9PH5YP48f7>
7. Eligible Categories for Nomination:
 - Best Musical
 - Best Play
 - Best Student Orchestra
 - Best Female Actor in a Leading Role: Musical
 - Best Female Actor in a Leading Role: Play
 - Best Male Actor in a Leading Role: Musical
 - Best Male Actor in a Leading Role: Play
 - Best Female Actor in a Supporting Role: Musical
 - Best Male Actor in a Supporting Role: Musical
 - Excellence in Lighting Design: Musical OR Play
 - Excellence in Costume Design: Musical OR Play
 - Excellence in Scene Design: Musical OR Play
 - Excellence in Sound Design: Musical OR Play
 - Excellence in Choreography: Musical
8. Judging Process
 - Each school will receive a written production evaluation by members of the judging panel following the awards ceremony.
 - Each production will be seen only once by any particular judge.

- Should your show be double cast, we will only score ONE cast.
- Only judges who see a production in person may recommend nominations for that production.
- In the categories of Choreography, Scene Design, Lighting Design, Sound Design, and Costume Design, a collaborative group of no more than 3 students may submit for a single nomination.
- Preference is not given to “building” or “renting” these items. Students may have teacher/adult guidance, but the overall design and responsibility of execution must fall to the students.
- Students wishing to be considered for nomination in the Scenic Design and Costume Design categories must submit copies of his/her renderings to **Hannah Argüelles** within one week after the show has closed. Renderings must be emailed in PDF format to Buckleys@casamanana.org . Renderings must be signed by the student.
- Students wishing to be nominated for Lighting Design must submit his/her lighting plot and notes to **Hannah Argüelles** within 1 week after the show has closed. Adults may mentor the student in an educational capacity, but the work must be original and created by the student.
- Each subcategory will be scored from 1 – 5, with 1 being “Needs Improvement” and 5 being “Outstanding.” These scores will determine the final nominees to be approved by the judging panel. Subcategories are as follows:
 - Performers: acting technique, vocal technique, dance technique (if applicable), and stage presence
 - Costumes: character, originality, and execution
 - Scenic: setting, originality, and execution
 - Lighting: setting, originality, and execution
 - Sound: setting, originality, and execution
 - Choreography: concept, variety, and execution
 - Orchestra: accuracy, balance, and style
- For final judging, all previous scores are erased. The panel will view videos of each nominee. The judges will award ordinal scores to the nominees based upon video footage. All votes are equal.

9. Video Recordings

- Each school will be responsible for submitting a YouTube video link of their full production within 1 week of the close of your show. It is highly recommended that you provide an HD quality video as selections from your video may also be used during the awards ceremony.
- Please also email a clickable link for your YouTube video to Buckleys@casamanana.org .

10. Photography

Each school will be responsible for submitting high resolution image files to Buckleys@casamana.org of the following no later than 1 week after the show has closed:

- 3 live production photos
- 1 posed cast photo
- Individual production photos of candidates for Lead and Supporting Actor categories.
- Production photos for lighting, scenic, costume and choreography categories, if the school qualifies for student submissions in these categories.

11. Nominations

Nominees shall be announced on **Monday, April 13, 2020**, by email sent to the contact person listed on the original application.

12. Orchestra Music

- The orchestra may utilize no more than two (2) adult players, in addition to the conductor (three (3) adults total), to be considered for the Best Student Orchestra Award.

13. Best Musical Nominees are invited to perform 1 number from their production.

- Each school nominated for Best Musical must submit a track to be used in the performance during the ceremony.
- Performances will be limited to 4 minutes per school.
- Casa Mañana reserves the right of final approval of the chosen number due to stage space and program balance considerations.
- Casa Mañana will arrange for each school nominated for Best Musical to perform their number without further royalties. *Schools should, however, notify the appropriate licensing agent of their participation in the Betty Lynn Buckley Awards at the time performance rights are sought.*
- Tracks must be received at Casa Mañana Administrative Office, 3101 W Lancaster Ave, Fort Worth, TX 76107, ATTN: BLB Awards OR emailed to buckleys@casamanana.org no later than May 4, 2020.

14. Schools nominated for Best Play will be part of a video montage during the ceremony. We recommend that high-quality video is taken of your performance.

- Teachers should send a 30-second timestamp of the video that should be used for the video montage.

15. Program Ad

Casa Mañana shall provide artwork to be placed in the high school program. The ad serves to promote the high school as one of the schools involved in the Betty Lynn Buckley Awards.

16. Tickets

An order form for reduced price student group tickets to the ceremony on Thursday, May 21, 2020, will be sent to you immediately following nomination announcements.

17. Eligibility

- Schools located within Tarrant, Johnson, Hood, Parker, Denton, and Wise Counties are eligible to participate.
- Productions must take place between September 10, 2019 and March 31, 2020.

18. Casa Mañana Contact

- Director of Education, Hannah Argüelles, (817) 321-5040
- Buckleys@casamanana.org.

19. Correspondence and Social Media

- When emailing, please ALWAYS use this format: School Name – Show Title – Topic (e.g., Jones High School – Annie – Video Submission)
- By participating in the Buckley Awards, you grant Casa Mañana the right to post your production photos to all social media sites.