

**2017 BETTY LYNN BUCKLEY AWARDS**  
**Rules & Regulations for Participating Schools**

1. The 2017 Betty Lynn Buckley Awards Ceremony will be held on **Thursday, May 25, 2017.**
2. Participating schools should provide a completed **Production Details Form** to Casa Mañana at least two weeks prior to your first show date. This can be found here: <http://www.emailmeform.com/builder/form/dtq5f7VCTr7UIEF> This form will be used by the judges in addition to your original application. If information in a particular field has not changed from the time of your original application, you do not need to complete that field again.
3. Eligible Categories for Musicals:
  - a. Best Musical
  - b. Best Student Orchestra
  - c. Best Female Actor in a Leading Role
  - d. Best Male Actor in a Leading Role
  - e. Best Female Actor in a Supporting Role
  - f. Best Male Actor in a Supporting Role
  - g. Excellence in Lighting Design
  - h. Excellence in Costume Design
  - i. Excellence in Scene Design
  - j. Excellence in Sound Design
  - k. Excellence in Choreography
4. Eligible Categories for Plays: (play **MUST** be a full-length Play, with 2 acts)
  - a. Best Play
  - b. Best Female Actor in a Leading Role
  - c. Best Male Actor in a Leading Role
5. Judging Process
  - a. Each school will receive a written production evaluation by members of the judging panel. Evaluations will not be received until after the awards ceremony. At least three judges will attend each production.
  - b. Each production will be seen only once by any particular judge.
  - c. Only judges who see a particular production in live performance are allowed to recommend nominations for that production.
  - d. Each subcategory will be scored from 1 – 5, with 1 being “Needs Improvement” and 5 being “Outstanding.” These scores will determine the final nominees to be approved by the judging panel. Subcategories are as follows:
    - i. Performers: acting technique, vocal technique, dance technique (if applicable), and stage presence
    - ii. Costumes: character, originality, and execution
    - iii. Scenic: setting, originality, and execution
    - iv. Lighting: setting, originality, and execution
    - v. Sound: setting, originality, and execution

- vi. Choreography: concept, variety, and execution
  - vii. Orchestra: accuracy, balance, and style
  - e. Consideration for Leading Male and Female Actor in a Musical is based on the following criteria: at least one solo, featured song, appearance in both acts, and scenes with spoken dialogue with other featured or leading actors.
  - f. Consideration for Supporting Male and Female Actor in a Musical is based on the following criteria: featured in at least one song, appearance in multiple scenes, and character is vital to plot.
  - g. Consideration for Leading Male and Female Actor in a Play is based on the following criteria: appearance in all acts, prominent monologue or scene, and character is either center of plot, or intricate.
  - h. In the categories of Choreography, Scene Design, Lighting Design, Sound Design and Costume Design, students must be nominated for an entire production. A collaborative group of no more than three (3) students may submit for a single nomination. Schools are only eligible for one (1) nomination in each of these categories.
  - i. Students wishing to be considered for nomination in the Scene Design and Costume Design categories must submit copies of his/her renderings to **Jennie Godfrey** within one week after the show has closed. Renderings must be emailed in PDF format to [Buckleys@casamanana.org](mailto:Buckleys@casamanana.org) . Renderings must be signed by the student.
  - j. Students wishing to be nominated for Lighting Design must submit his/her lighting plot and notes to Jennie Godfrey within one week after the show has closed. Lighting plots must be signed by the student. Teachers, directors, and parents may mentor the student in an educational capacity, but the work must be original and created by the student. Only students will be allowed to accept awards.
  - k. For final judging, all previous scores are erased. The panel will view video of each nominee. The judges will award ordinal scores to the nominees based upon video footage. All judges' votes are equal.
6. Video Recordings - UPDATED (10/8/16)
- a. Each school will be responsible for submitting a YouTube video link of their production no later than Monday, March 27th. **It is highly recommended that you provide an HD quality video so that your students are showcased in the best possible way. Selections from your video may also be used during the awards ceremony.**
  - b. Each school must submit, along with their YouTube video link, a completed Video Submission Form for each production (play or musical.)
7. Photography
- Each school will be responsible for submitting high resolution image files to [Buckleys@casamana.org](mailto:Buckleys@casamana.org) of the following no later than one week after the show has closed:
- a. 3 live production photos
  - b. 1 posed cast photo
  - c. Individual production photos of candidates for Lead and Supporting Actor categories.

- d. Production photos for lighting, scenic, costume and choreography categories, if the school qualifies for student submissions in these categories.
8. Nominations  
Nominees shall be announced on **Monday, April 24, 2017**, by email sent to the contact person listed on the original application.
9. Orchestra music
  - a. The orchestra may utilize no more than **two adult players, in addition to the conductor (three adults total)**, to be considered for the Best Student Orchestra Award.
10. Each school nominated for Best Musical must submit a track for the number to be used in the performance during the ceremony. Casa Mañana reserves the right of final approval of the chosen number due to stage space and program balance considerations. Tracks must be received at Casa Mañana Administrative Office, 3101 W Lancaster Ave, Fort Worth, TX 76107, ATTN: BLB Awards **no later than May 12, 2017**. Casa Mañana will arrange for each school nominated for Best Musical to perform their number without further royalties. **Schools should, however, notify the appropriate licensing agent of their participation in the Betty Lynn Buckley Awards at the time performance rights are sought.** Please prepare in advance to secure a track in the event of Best Musical Nomination.
11. Schools nominated for Best Play will be part of a video montage during the ceremony. **We recommend that high-quality video is taken of your performance.**
12. Program Ad  
Casa Mañana shall provide artwork to be placed in the high school program. The ad serves to promote the high school as one of the schools involved in the Betty Lynn Buckley Awards.
13. Tickets  
An order form for reduced price student group tickets to the Betty Lynn Buckley Awards ceremony on Thursday, May 25, 2017, will be sent to you immediately following nomination announcements. Please read the deadlines carefully and fill in all information accordingly.
14. Eligibility  
Only schools located within Tarrant, Johnson, Hood, Parker, Denton, and Wise Counties are eligible to participate.
15. Casa Mañana Contact  
Your Betty Lynn Buckley Awards contact is **Jennie Godfrey**: 817.321.5004, [Buckleys@casamanana.org](mailto:Buckleys@casamanana.org).